ACCESS for ELLs 2.0 Rollout Timeline & Events for District Test Coordinators

Timeline	Events & Deadlines	Notes & Resources
February	DTC training 2.0 introduction	EED ACCESS 2.0 Overview PPT link here
March	Districts prepare for AMP	
April	Early April: DTCs designate a Technology Coordinator WIDA will provide an Initial checklist designating roles and activities to SEAs for online test: start to finish overview of required activities for Tech, TCs and TAs.	WIDA ACCESS 2.0 PPT https://www.wida.us/downloadLibrary.aspx Top of the page, left side, under "Newest"
	• **4/24** **11:00 ACCESS 2.0 webinar Q & A:** Transition to the operational test and rollout plans for 2015-16	https://wida.webex.com/wida/onstage/g.php?d=668275982&t=a ACCESS Webinar Q & A by WIDA US Toll: 1-415-655-0003 Access code: 667 053 093
May	• **5/01** **11:00am Technology Coordinator webinar by WIDA**: provides planning information to Tech Coordinators Q & A session	https://wida.webex.com/wida/onstage/g.php?d=667053093&t=a Technology Webinar by WIDA US Toll: 1-415-655-0003 Access code: 667 053 093 SETDA *Guide to Technology Requirements*: http://gtr.setda.org/ Go to 'Guidance' tab at the top of the page.
		WIDA provides **Accommodations Guidelines** and materials (docs): features built into test engine and guidance on policies for providing accommodations.
Summer June-July	DTCs may go to the WIDA website to review the Preparation Resources: • Overview of ACCESS for ELLs 2.0 webinar • Q & A webinar • Key Implementation Strategies for the Operational Test	https://www.wida.us/assessment/access20-prep.aspx

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August	**Online Training Toolkit and webinar** **Test Coordinator Database**: training for entering district and school info in the database to confirm participation.	Link to Online Training Toolkit Link to Online Training Course Link to new Test Administration Manuals
Fall 2015 Note: August and Fall event dates are undecided unless actual date is posted	**User Guide for Administrative interface doc**: provides info on how to set up test sessions and other features of the administrative interface. **Test Administrator Live Q & A session:** test administration preparation **Technology User Guide:** setting up INSIGHT and the TSM Technology Coordinator. Webinar and Live Q & A session **Technology Coordinator Checklist**: lists all the steps that need to be completed prior to testing. Focus on training – webinars and emails <u>**WIDA Assessment Management System accounts**</u>: Account set up module: Test Coordinators create and manage the Test session creation - Manage students module - Download various programs - Install TSM (local caching system)	Link to INSIGHT, administrative Interface, Software downloads and secure browser (via email) Links to Student Practice Items: - students can practice using the online system - students become familiar with online test features Link to TA checklist: provides a list of all the steps that need to be completed prior to testing. Link to WIDA Assessment Management System
Winter 2015	**Webinars for district staff based on role**. WIDA Live webinar to be recorded. Final Checklists designating roles and activities for the online test (doc), includes timelines	Link to webinar & Final Checklists Link to DRC Customer Service

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January 2016	Final rollout reminders from WIDA and resources. **Complete online training and provide students with ample opportunities to use the technology and students supports**
February – March 2016 TEST WINDOW	Operational Test WIDA Client Services Center will be available by phone and email to answer administration and policy questions. DRC will be available by phone and email to answer questions related to technology and ordering/shipping paper test forms.